

Building and Construction Industry (Portable Long Service Leave) Authority Annual Report 2021-22

Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister 	ARRs – section 7	i
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 9.1	ii 65, 66
	<ul style="list-style-type: none"> Public availability 	ARRs – section 9.2	67
	<ul style="list-style-type: none"> Interpreter service statement 	Queensland Government Language Services Policy ARRs– Section 9.3	67
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 9.4	Inside front cover
	<ul style="list-style-type: none"> Information Licensing 	QGEA – <i>Information Licensing</i> ARRs – section 9.5	Inside front cover
General Information	<ul style="list-style-type: none"> Introductory information 	ARRs – section 10	1, 2
Non-financial performance	<ul style="list-style-type: none"> Government’s objectives for the community and whole-of-government plans/specific initiatives 	ARRs – section 11.1	2
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – 11.2	3, 4
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 11.3	Not applicable*
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 12.1	8 to 11
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 13.1	14, 23
	<ul style="list-style-type: none"> Executive management 	ARRs – section 13.2	23 to 26
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 13.3	67
	<ul style="list-style-type: none"> Public Sector Ethics 	<i>Public Sector Ethics Act 1994</i> ARRs – section 13.4	29
	<ul style="list-style-type: none"> Human Rights 	<i>Human Rights Act 2019</i> ARRs – section 13.5	27
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 13.6	Inside front cover
Governance – risk management and accountability	<ul style="list-style-type: none"> Risk management 	ARRs – section 14.1	17, 18, 26
	<ul style="list-style-type: none"> Audit Committee 	ARRs – section 14.2	17, 18
	<ul style="list-style-type: none"> Internal audit 	ARRs – section 14.3	22
	<ul style="list-style-type: none"> External scrutiny 	ARRs – section 14.4	11

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Summary of requirement		Basis for requirement	Annual report reference
	<ul style="list-style-type: none"> Information systems and recordkeeping 	ARRs – section 14.5	12, 13, 18
	<ul style="list-style-type: none"> Information Security attestation 	ARRs – section 14.6	4
Governance – human resources	<ul style="list-style-type: none"> Strategic workforce planning and performance 	ARRs – section 15.1	28, 29
	<ul style="list-style-type: none"> Early retirement, redundancy and retrenchment 	<i>Directive 04/18 Early Retirement, Redundancy and Retrenchment</i> ARRs – section 15.2	28
Open Data	<ul style="list-style-type: none"> Statement advising publication of information 	ARRs – section 16	67
	<ul style="list-style-type: none"> Consultancies 	ARRs – section 31.1	67
	<ul style="list-style-type: none"> Overseas travel 	ARRs – section 31.2	67
	<ul style="list-style-type: none"> Queensland Language Services Policy 	ARRs – section 31.3	67
Financial statements	<ul style="list-style-type: none"> Certification of financial statements 	FAA – section 62 FPMS – sections 38, 39 and 46 ARRs – section 17.1	Financial Statements section 31
	<ul style="list-style-type: none"> Independent Auditor's Report 	FAA – section 62 FPMS – section 46 ARRs – section 17.2	Financial Statements section 32-34

Note: * The Authority is not an agency included in the Service Delivery Statements.

Acronyms used in the above table:

ARRs *Annual report requirements for Queensland Government agencies*

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2019*

QGEA *Queensland Government Enterprise Architecture.*